

MIAMI TOWNSHIP BOARD OF TRUSTEES

SEPTEMBER 15, 2015

The Miami Township Board of Trustees met in regular session on Tuesday, September 15, 2015 at 7:00 PM. Trustee Mary Wolff called the meeting to order and led the Pledge of Allegiance. The invocation was given by Ken Tracy. Fiscal Officer Mr. Ferry called the roll. Attending were Trustees Mary Makley Wolff, Karl Schultz and Ken Tracy. Mr. Tracy made a motion to approve the minutes of the August 11, 2015 zoning hearing, the August 18, 2105 business meeting, the September 1, 2015 zoning hearing and the September 8, 2015 work session, seconded by Mr. Schultz with all voting "AYE".

Correspondence: None

Proclamations and Special Presentations: Ms. Karen Scherra, Executive Director of the Clermont County Mental Health and Recovery Board, came forward to talk about what the organization does and the levy on the November ballot.

Mr. Andrew Betlisky addressed the Board on the completion of his Eagle Scout project at Riverview Park.

Department Reports: A representative of each department presented a report of activities during the month of August 2015.

Community Development	Mr. Elliff
Finance	Mr. Ferry
Fire/EMS	Chief Kelly
Police	Chief Madsen
Recreation	Mrs. Thibodeau
Service	Mr. Musselman
Administration	Mr. Fronk

New Business: Mr. Schultz made a motion to pay the bills of the Township with 247 checks numbered 121811 - 122058 and 16 electronic checks numbered 626 - 642 for the total amount of \$1,501,908.45 plus payroll and payroll taxes for the week of 08/15/2015 in the amount of \$383,747.11 and payroll and payroll taxes for the week of 08/29/2015 in the amount of \$371,556.39, seconded by Mr. Tracy with all voting "AYE".

Mr. Wright advised of the need for a Then and Now Certificate in the amount of \$27,214.17.

Mr. Tracy made a motion to adopt Resolution 2015-52 authorizing the township Fiscal Officer to issue and certify a Then and Now Certificate for payment of various expenditures totaling \$27,214.17, seconded by Mr. Schultz with all voting "AYE".

Mr. Wright presented the following personnel items: In the Fire/EMS Department Mr. Wright is recommending the Board accept the resignation of Jason Rooms, part-time Firefighter/Paramedic effective July 31, 2015.

Mr. Schultz moved to accept the resignation of Jason Rooms, part-time Firefighter/Paramedic effective July 31, 2015, seconded by Mr. Tracy with all voting "AYE".

Mr. Wright is recommending the Board grant final offer of employment to Matthew Wendel for the position of part-time Firefighter2/Paramedic with a starting rate of \$15.63, daytime differential of \$19.84 and nighttime differential of \$16.96. Mr. Wendel's start date and one-year probationary period will be effective October 11, 2015.

Mr. Tracy moved to grant final offer of employment to Matthew Wendel for the position of part-time Firefighter2/Paramedic with a starting rate of \$15.63, daytime differential of \$19.84 and nighttime differential of \$16.96. Mr. Wendel's start date and one-year probationary period will be effective October 11, 2015, seconded by Mr. Schultz with all voting "AYE".

Mr. Wright is recommending the Board approve a change of employment status for Jason Peng from part-time Firefighter 2/Paramedic to the newly created volunteer position of Assistant Medical Director under the direct supervision of Dr. Robert Lambert effective October 1st, 2015. This position receives no monetary compensation and carries with it an "at will" designation.

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Mr. Schultz moved to approve a change of employment status for Jason Peng from part-time Firefighter 2/Paramedic to the newly created volunteer position of Assistant Medical Director under the direct supervision of Dr. Robert Lambert effective October 1st, 2015. This position receives no monetary compensation and carries with it an “at will” designation, seconded by Mr. Tracy with all voting “AYE”.

Mr. Wright is recommending the board approve an amendment to the compensation of Deputy Fiscal Officer Bill Taphorn. Mr. Taphorn provides a bargain to the Township by providing his thirty-five years of public finance officer experience at a part-time rate with few benefits. The necessity in increasing Mr. Taphorn's annual medical reimbursement from \$2,000 to \$3,600 in 2016 is caused by impacts to retirees by the federal Affordable Care Act. Mr. Wright advised this is to be done with the adoption of a resolution he has prepared.

Mr. Tracy made a motion to adopt Resolution 2015-53 a resolution adjusting compensation for William Taphorn and dispensing with a second reading, seconded by Mr. Schultz with all voting “AYE”.

Mr. Wright advised that Mr. Musselman, Service Director, is requesting for our Service Department to be a participant in the Center for Local Government’s (CLG) Mutual Aid Pact. The pact provides a framework for working cooperatively and lending assistance in the event of a natural or man-made disaster with other CLG Mutual Aid Pact partners. This does require the adoption of a resolution.

Mr. Schultz made a motion to adopt Resolution 2015-54 authorizing the approval of agreement with the Center for Local Government for Mutual Aid and dispensing with a second reading, seconded by Mr. Tracy with all voting “AYE”.

Mr. Wright advised the Fire Department is requesting the Board’s approval to purchase the 2015 turnout gear and uniforms, which is done annually because of the ten-year replacement cycle. The request is to replace 21 sets of turnout gear for members whose current gear is due to expire at the end of this year. They are requesting to spend up to \$49,000.00

Mr. Tracy moved to approve the purchase of the 2015 Fire Department turnout gear as presented, seconded by Mr. Schultz with all voting “AYE”.

Mr. Wright advised the Fire/EMS Department is requesting the Board’s approval to purchase summer uniform shirts that will be a moisture wicking material. The cost of these uniform shirts will not exceed \$4,500.00.

Mr. Schultz moved to approve the purchase of summer uniform shirts for the Fire/EMS Department at a cost not to exceed \$4,500.00, seconded by Mr. Tracy with all voting “AYE”.

Mr. Wright advised the Fire/EMS Department is requesting approval to purchase three (3) new field reporting computers. The cost will not exceed \$10,000.00 and this was a 2015 budgeted item.

Mr. Tracy moved to approve the purchase of three (3) new GETAC EMS laptop-style field reporting computers at a cost not to exceed \$10,000.00, seconded by Mr. Schultz with all voting “AYE”.

Mr. Wright advised Chief Kelly is requesting the Board approve an out of Township travel for Capt. Brian Gulat to attend the 2015 International Society of Fire Services Instructors Fall Conference in Knoxville, TN from October 14th through the 17th at a cost not to exceed \$410.00. This conference is an excellent opportunity for Capt. Gulat to obtain national-level training that will benefit our department.

Mr. Schultz moved to approve the out of Township travel request for Capt. Brian Gulat to attend the 2015 International Society of Fire Services Instructors Fall Conference in Knoxville, TN from October 14th through the 17th at a cost not to exceed \$410.00, seconded by Mr. Tracy with all voting “AYE”.

Mr. Wright recommended the Board enter into a contract with Klusty Signs for the Township pylon sign.

Mr. Tracy made a motion to adopt Resolution 2015-55 a resolution authorizing the Township Administrator to enter into a contract with Klusty Sign Associates Inc. for the construction of a pylon sign with message center dispensing with the second reading and declaring an emergency, seconded by Mr. Schultz with all voting “AYE”.

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Mr. Wright advised the regularly scheduled October work session falls on Monday, October 12th and our offices will be closed in observance of Columbus Day. The regularly scheduled December work session falls on December 14th which is the day before the regularly scheduled business meeting. Mr. Wright is recommending the Board reschedule the October work session to Monday, October 5th at 8:30 a.m. and the December work session to Monday, December 7th at 8:30 a.m.

Mr. Schultz moved to reschedule the October work session to Monday, October 5, 2015 at 8:30 a.m. and the December work session to Monday, December 7, 2015 at 8:30 a.m., seconded by Mr. Tracy with all voting "AYE".

Mr. Wright advised the Township has received calls regarding Trick or Treat hours in Miami Township and noted standard practice has been to have Trick or Treat on October 31st from 6:00 p.m. to 8:00 p.m. Mr. Wright is recommending the Board set Trick or Treat in Miami Township for October 31st from 6:00 p.m. to 8:00 p.m.

Mr. Schultz moved to set Trick or Treat for October 31st from 6:00 p.m. to 8:00 p.m. in Miami Township, seconded by Mr. Tracy with all voting "AYE". The Board advised this date will not be changed.

Public Comment: None

Executive Session: Mr. Tracy made a motion to go into Executive Session to consider the appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee or official, or the investigation of charges or complaints against a public employee or official pursuant to Section 121.22(G)(1) of the Ohio Revised Code, seconded by Mr. Schultz with all voting "AYE".

Mr. Tracy made a motion to come out of Executive Session, seconded by Mr. Schultz with all voting "AYE".

With no further business to come before the Board the meeting was adjourned at 8:36 p.m.

ATTEST: _____
Eric C. Ferry, Fiscal Officer

Mary Makley Wolff, Chairperson